

Government of Orissa
Science & Technology Department

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Corrigendum

Bhubaneswar, Dated, the 11th March, 1996.

No. ST-I (SC)-32/95. 1699 /ST., The Chairman of the State Council on Science & Technology, Orissa appearing in 2nd and 3rd line of para 5 of the Accounting procedure of State Council on Science and Technology, Orissa issued vide letter No. 8556 dt.31.8.94 may be read as "Secretary to Government, Science & Technology Department, Government of Orissa".

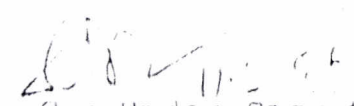
All other terms and conditions remain unchanged.

A. P. A.

Principal Secretary to Government


Memo No. 1700 /ST., Dated, 11.3.96

Copy forwarded to the Accountant General (AG), Orissa Bhubaneswar for information and necessary action with reference to this Department Memo No. 8557(6) dt. 31.8.94.


A. P. A. - Cum-Under Secy. to Govt.

Memo No. 1701 (3) /ST., Dated, 11.3.96

Copy forwarded to the Finance Department/Local Fund Audit of Finance Dept./Treasury Officer, District Treasury, Khordam Bhubaneswar for information and necessary action with reference to this Department Memo No. 8558(6) dt. 31.8.94.

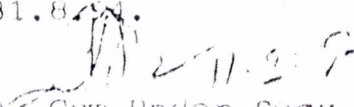

A. P. A. - Cum-Under Secy. to Govt.

Memo No. 1702 (SD) /ST., Dated, 11.3.96

Copy forwarded to All Departments of Government/ All Heads of Departments for information and necessary action with reference to this Department Memo No. 8559(70) dt. 31.8.94.

Memo No. 1703 (S) /ST., Dated, 11.3.96

Copy forwarded to the P&B Section/Audit Branch/O.E. Branch/ Programme Section (50 copies) for information & necessary action with reference to this Dept. Memo No. 8560(6) dt. 31.8.94.


A. P. A. - Cum-Under Secy. to Govt.

GOVERNMENT OF ORISSA
SCIENCE & TECHNOLOGY DEPARTMENT.

No. 8556 /ST.,

BT-I-18/93.

Bhubaneswar,

Dated, the 31st August, 1994.

Sub: Accounting procedure of the State Council
on Science and Technology, Orissa.

The State Council on Science & Technology has been constituted in Science & Technology Department Resolution No. 8143/ST., dated 13.8.93. The functions of the Council are:

- (i) To advise Government on formulation of policy on development of Science and Technology in the State.
- (ii) To assess the State of Science and Technology development in the State, locate areas of deficiencies and suggest inputs in such areas in consonance with the national objectives.
- (iii) To advise on research projects having direct relevance to the needs of the State and priorities of economic goals of the State.

2. The State Council on Science and Technology shall have a Personal Deposit Account hereinafter called "The State Council on Science and Technology (SCST) Account Orissa" under the Head of Account "8443-Civil Deposits" in the name of Secretary, State Council on Science & Technology" which shall be operated by the Secretary of the Council. The Secretary of the Council is declared as the Administrator of the Personal Deposit Account named as "the SCST Account Orissa". The said Personal Ledger Account (P.L. Account) shall be opened/operated at the District Treasury, Khorda, Bhubaneswar.

3. All payments and contributions to the Council shall be made to the Secretary of the Council and shall be utilised for the purposes of the Council. All money received on behalf of the Council shall be credited to the SCS&T account.

4. All investments and deposits shall be made in the name of the "State Council on Science and Technology, Orissa".

5. Expenditure from the Council Account can be incurred with the approval of the Chairman of the "State Council on Science and Technology, Orissa".

6. All Cheques drawn up on the Treasury shall be signed by the Secretary, State Council on Science and Technology, Orissa.

7.(i) A monthly Statement of receipts and expenditure from the SCS&T Account, Orissa shall be prepared by the Secretary of the Council and placed before the Chairman of the Council by the 1st week of the month following the month to which the receipts and expenditure relate.

(ii) The Secretary of the Council shall enter all transactions in the Administration of the F.D. Account for the preceding month in respect of all receipts and payments and verify the same with Treasury F.D. Account during the 1st week of the month following. He shall record a certificate that the F.D. Pass Book has been verified with reference to the Cash Book and found correct.

8. An Annual Balance Certificate showing the details of receipts and expenditure shall also be prepared by the Secretary of the Council by the 15th April of the year following the year to which the Annual Balance Certificate relates. The Annual Balance Certificate shall be placed

before the Chairman of the Council. The Chairman may draw the attention of the Council to such matters of receipts and expenditure as may be deemed necessary.

9. An estimate of the income and expenditure for the next financial year shall be prepared and laid before the Council in the month of February for approval of the Council. The Council may, at any time during the year for which any estimate has been sanctioned, cause a supplementary estimate to be prepared and submitted to it. Every such Supplementary estimate shall be considered and sanctioned by the Council, if it meets in time or by the Chairman in the absence of the Council, if it was an original estimate, to be ratified by the Council in its next meeting.

10. The Chairman is authorised to incur emergent expenditure in excess of budget provision sanctioned under any head provided that such expenditure is reported for the sanction of the Council at its next meeting and provided that equivalent savings are located under other heads of the budget.

11. The Annual Balance Certificate of the balance of the accounts may be submitted to the Treasury Officer concerned by the Secretary of the SSBT Account as provided under SR 461 of the Orissa Treasury Code Vol. I.

12. The Council shall keep a Cash Book in which shall be entered all receipts and payments with necessary details as soon as transactions occur and the Secretary of the Council shall sign them.

13. The accounts of the Council shall be audited once in each year by the Examiner of Local Accounts, Orissa. The Administrator of the F.L. Account shall prepare the compliance of Audit Report and lay the compliance report before the

Council for approval before submission of the compliance report to the Examiner of Local Accounts. When the Council is superseded or not in force, the Chairman of the Council is empowered to approve the compliance of Audit Report of the Council.

14. The Administrator shall watch and satisfy himself that the money given to individuals or institutions is being spent for the purpose for which it is made

15. The Travelling expenses of the members of the Council other than those who are active Government Servants shall be paid by the Council at the rates admissible to non-official members of the Committees and Conferences under Finance Department Resolution No. 8919/F., dated 23rd September, 1947 as amended from time to time.

The Travelling Allowances of the active Government Servants, who are members of the Council, shall be paid by Government at the rates applicable to them as Government Servants by their respective Department.

16. The power of interpretation, clarification and amendment to the above rules shall vest with the Chairman of the Council.

(S. Pani)

Commissioner-Cum-Secretary to Govt

Memo No. 8557 /ST., Dated, the 1st August, 1994

Copy forwarded to the Accountant General (A&E), Orissa, Bhubaneswar for information and necessary action.

[Signature]
Assistant Financial Adviser-Cum-Under-Secretary to Government.

Memo No. 8558(3) /ST., Dated, the 31st August, 1994

Audit of Finance Department/Treasury Officer, District Treasury, Khurda, Bhubaneswar for information and necessary action.

[Handwritten Signature]
31.8.94

Assistant Financial Adviser-Cum-Under Secretary to Government.

Memo No. 8559(70) /ST., Dated, the 31st August, 1994

All Heads of Departments for information and necessary action.

[Handwritten Signature]
31.8.94

Assistant Financial Adviser-Cum-Under Secretary to Government.

Memo No. 8560(6) /ST., Dated, the 31st August, 1994

Copy forwarded to the Accounts (P.L. Accounts Section/Plan and Budget Section/Audit Branch/O.E. Branch/Programme Section (50 spare copies) for information and necessary action.

[Handwritten Signature]
31.8.94

Assistant Financial Adviser-Cum-Under Secretary to Government.